

# ***Valley Seal Company***

**6430 Variel Avenue #106 \* Woodland Hills, CA 91367**

**(818)883-3505/(323)873-3630 \* FAX (818) 883-0106**

**email [general@valleyseal.net](mailto:general@valleyseal.net)**

**web site [www.valleyseal.com](http://www.valleyseal.com)**

## **Attachment A**

### **Quality Assurance Provisions and Purchase Order Terms**

The following Quality Assurance Provisions and Purchase Order Terms apply to all items shipped by the Supplier against a Valley Seal Purchase Order. Please review each individual order prior to acceptance for additional part specific requirements. Notify Valley Seal of any exceptions to requirements prior to order acceptance and shipment.

- 1) Valley Seal Company, our customer, and applicable regulatory agencies have the right to enter the Supplier's facility, as well as all sub-tiers that are applicable to the order, with appropriate notification and planned arrangements.
- 2) Certification of Conformance for each line item to the referenced drawings/specifications must accompany all shipments. Product shipped must be fully traceable to the original manufacturer and/or material and process certifications by batch or lot number and cure or manufacture date. Additional documentation requirements will be noted per line item on an individual purchase order.
- 3) Make to the latest government/industry standards, unless otherwise noted.
- 4) All special processes related to this order must be performed by qualified personnel or those specifically specified on the purchase order by Valley Seal Company.
- 5) Detection of a nonconforming product regarding any order (currently in work or previously shipped) must be communicated immediately to Valley Seal Company in a timely basis (preferably within 24 hours or the next business day).
- 6) The supplier shall notify Valley Seal of any changes in the product and/or process definition of the Items ordered, prior to acceptance and/or shipment to Valley Seal. Notification is also required for any changes to the manufacturer, manufacturing location, key personnel or to our quality system certifications.
- 7) All suppliers must maintain process, inspection and conformance records regarding the product or Service provided in regard to this order for a minimum of 15 years from the date of the order.
- 8) If the delivery of the items is not made in the quantities and the times specified, Valley Seal Company may terminate this order by notice, effective when received by the Seller.
- 9) Seller agrees that, in the fulfillment of this order, it will comply with all applicable laws, statutes, rules, regulations or orders of the jurisdiction where work performance under this order is carried out, as well as all applicable laws of the United States of America.
- 10) Supplier shall flow down to sub-tier suppliers the applicable requirements in the purchase order and this document, including key characteristics where required.
- 11) All shipments must ensure no delivery of Suspect/Counterfeit parts. Product delivered from a distributor must be accompanied by an authorized OEM/OEM franchised distributor certification. Any delivery of confirmed counterfeit material will result in the removal of the supplier from our Approved Supplier List. Any confirmed counterfeit material will not be returned and will be scrapped at Supplier expense. Supplier shall refer to AS5553 or AS6174 for guidance.
- 12) Product supplied must be free of FOD (Foreign Object Debris or damage) as define in NAS412 and AS9146. Packaging material must be free of staples and other closures that could constitute FOD.

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- 13) Suppliers must ensure that supplier's personnel/employees are aware of their contribution to product or service conformity, their contribution to product safety and the importance of ethical behavior.
- 14) This document is available at our website [www.valleyseal.com](http://www.valleyseal.com).